

BIDDERS MAILING LIST APPLICATION

The following constitutes a request by the applicant to be placed on a list of suppliers who will be tendered solicitations to furnish indicated materials/services to the Parish of St. Charles.

Return this application to:

**St. Charles Parish President's Office
C/O Procurement Office
P.O. Box 302
Hahnville, LA 70057
(985) 783-5000 ext. 289
Fax 985-783-5026**

APPLICANT'S NAME AND PHYSICAL ADDRESS:

TYPE OF ORGANIZATION:

- INDIVIDUAL
- PARTNERSHIP
- CORPORATION - STATE

FEDERAL ID NO. _____

**AVERAGE NUMBER
OF EMPLOYEES:** _____

**HOW LONG IN
PRESENT BUSINESS:** _____

**ANNUAL DOLLAR SALES
PAST YEAR (thousands)**
_____ Under 200
_____ Over 200

ADDRESS TO WHICH SOLICITATION IS TO BE MAILED:

REMITTANCE ADDRESS:

PERSONS AUTHORIZED TO GIVE QUOTES AND SIGN BIDS: (LIST MAIN CONTACT PERSON FIRST)

<u>NAME</u>	<u>OFFICIAL CAPACITY</u>	<u>TELEPHONE NUMBER</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

NAME & TITLE OF PERSON AUTHORIZED TO SIGN:

SIGNATURE : _____ **DATE:** _____

LIST AND/OR ATTACH YOUR COMMODITIES/SERVICES BELOW: